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## EMPLOYMENT OPPORTUNITY – GHS KIDS PROGRAM FACILITATOR

**TITLE:** GHS Kids Program Facilitator

**LOCATION:** 190 Hanlon Creek Boulevard, Guelph, ON

**HOURS OF WORK:** Average 8 hours per week, typically evenings & weekends

**TYPE:** Part-Time/Casual (as needed)

**JOB SUMMARY:** Under the direction of the Education & Outreach Coordinator, the successful candidate will be responsible for setting up, taking down, and facilitating children's programming at the Guelph Humane Society. The GHS Kids Program Facilitator will also be responsible for handling a variety of animals, ensuring the safety of the program participants, and teaching program participants about the GHS and animal welfare, in general. The GHS Kids Program Facilitator will be knowledgeable about various programs, shelters tours and visits, and children's birthday parties. The incumbent will provide exceptional customer service, excellent communication and organization skills, and will demonstrate a positive attitude at all times.

### Key Responsibilities:

- Deliver engaging programming about animals, and the Guelph Humane Society
- Supervise groups of up to 15 children between the ages of 6 to 12 during evening and weekend programs
- Set up, deliver, and take down educational programs hosted by the GHS, including community group tours, birthday parties, camps, and other programs as necessary
- Greet program participants at GHS, creating an exciting and positive atmosphere
- Supervise youth volunteers and report any issues to the Education & Outreach Coordinator
- Safely handle a variety of animals during facilitated animal interaction time
- Work collaboratively with other GHS staff to ensure the GHS is the ideal place for animals, children, and members of the public
- Above all else, ensure the safety of all education program participants
- Complete other duties as assigned



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## KEY QUALIFICATIONS:

- An enthusiastic, reliable individual, who values working as part of a team
- Experience working or volunteering with children and youth
- Excellent communication and leadership skills
- Demonstrated ability to coordinate, motivate and supervise large groups of children
- Ability to maintain professional composure and a positive, enthusiastic attitude at all times
- Comfortable handling domestic animals of all types and some general knowledge of animal care/responsible pet ownership/local wildlife/humane society
- Safety conscious and demonstrated decision making skills
- Computer literacy required with experience with computer software (i.e., Microsoft Office)
- First Aid and CPR Level C Certified (must provide proof prior to start date)
- Able to provide a vulnerable sector police check (must provide prior to start date, if applicable) if over 18 years of age

## HOURLY WAGE: \$15.50

If you are interested in this opportunity and have the above qualifications, please forward your resume with a covering letter by **Wednesday, September 20th at 5pm** to:

**Katherine Leonard**  
**Manager, Community Programs & Outreach**  
Subject Line: GHS Kids Program Facilitator  
careers@guelphhumane.ca

*We welcome diversity, value differences, and foster inclusion in our employment practices. We invite applications from all qualified individuals who are philosophically aligned with our mission, vision, and values.*

*GHS welcomes and encourages applications from people with disabilities. Accommodation is available on request for candidates taking part in all aspects of the recruitment process.*



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***We thank all applicants for your interest in the Guelph Humane Society; However, only those selected for an interview will be contacted.***

190 Hanlon Creek Blvd, Guelph ON N1C 0A1 | 519.824.3091 | [guelphhumane.ca](http://guelphhumane.ca)

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