



GUELPH
HUMANE SOCIETY

HOPE.
CARE.
COMPASSION.

EMPLOYMENT OPPORTUNITY – WILDLIFE CARE ATTENDANT – SUMMER POSITION

ORGANIZATION: The Guelph Humane Society advocates for all animals, and in particular those animals whose lives it can influence, through care, education, community support, protection, and leadership. Founded in 1893, the Guelph Humane Society provides care and shelter for approximately 3,000 homeless, stray, injured and abused animals each year in Guelph and Wellington County. GHS is a registered charitable, non-profit organization that does not receive government funding. The GHS's hiring philosophy goes beyond just filling positions – it is interested in finding people who are passionate about animal welfare, who want to make a difference in the community, all while working as part of a positive and productive team of people. Visit www.guelphhumane.ca to discover more.

TITLE: Wildlife Care Attendant – 2 positions

LOCATION: 500 Wellington Street West, Guelph, ON

HOURS OF WORK: Full-time Contract (late April to August 2020); 32-40 hours/week; will include weekdays, evenings, Saturdays, Sundays, and statutory holidays

JOB SUMMARY: Under the direction of the Manager - Animal Care (or designate), the successful candidate will be responsible for a wide range of day-to-day tasks related to the short-term general/ medical care of injured, sick and orphaned wildlife that are awaiting transport to a licensed wildlife rehabilitator, including humane handling, sanitation, medical treatment and monitoring. In addition, the candidate will provide advice and support to phone inquiries about wildlife, and will assist with wildlife rescue. Candidate will be responsible for greeting clients, providing exceptional customer service, having excellent communication and organizational skills, and demonstrating a positive attitude at all times.

KEY ACCOUNTABILITIES:

- Provide short term care and feeding to sick, injured, and orphaned wildlife
- Administer fluid therapy, pain medication, and other treatments as required, to sick, injured, and orphaned wildlife
- Monitor the health, behaviour and well-being of multiple animals at one time and effectively communicate the condition to other team members
- Organize and keep the wildlife care areas clean, organized and running efficiently
- Ensure proper sanitation and general cleaning, including laundry duties and disinfecting of premises and equipment, in accordance with GHS policies and protocols
- Handle/restrain animals safely and respectfully, in a manner that minimizes stress and uses modern, commonly accepted practices
- Provide support and advice to wildlife-related inquiries, including conflicts with wildlife and concerns about potentially sick, injured, and orphaned wildlife.

P.O. Box 684, 500 Wellington Street West, Guelph ON N1H 6L3 | 519.824.3091 | guelphhumane.ca

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- Assist Animal Protection Team with field rescue of sick, injured, and orphaned wildlife, and other assigned duties
- Cross-train and assist in animal care duties for dogs, cats, and small animals, as requested
- Liaise with licensed wildlife rehabilitators, building relationships with existing partners and expanding to others
- Coordinate volunteer drivers to assist with the transport of sick, injured, and orphaned wildlife to licensed wildlife rehabilitators
- Engage in program promotion to build awareness of our work with wildlife to ensure future sustainability
- Assist in reporting requirements for grant funding agency as well as provide regular communication and updates
- Follow GHS policies and protocols for handling dangerous and/or infectious animals
- Maintain a high level of communication with all other staff and volunteers; Provide guidance and support to volunteers
- Transport animals for to wildlife rehabilitators, veterinary partners, etc. when required
- Treat other staff, volunteers and members of the public with courtesy and respect; promote an atmosphere of compassion, helpfulness, and positive attitude
- Immediately report all incidents of injury, property damage, absence of or failure of a protective device and/or equipment
- Work in compliance with the Occupational Health and Safety Act and its regulations
- Complete other duties as assigned

KEY QUALIFICATIONS:

- Currently enrolled in or recently graduated from post-secondary degree in a related field
- Experience (volunteer or employment) in wildlife rehabilitation, care, and treatment
- Knowledge of native species of wildlife and their biology and life stages
- Ability to safely and properly handle and restrain wildlife and companion animals
- Must be comfortable in conducting assessments and administering general medical care, including fluid therapy, medication, and bandaging
- Demonstrated ability to maintain careful animal records, observe medical conditions and/or changes in general health and behaviour
- Experience in animal husbandry and care of companion animals
- Demonstrated excellence in customer service, with the ability to handle high stress situations
- Self-starter and ability to work independently with minimal supervision
- Ability to maintain professional composure and multitask in a high-paced, reactive environment
- Physically fit with the ability to stand for long periods of time and comfortably lift and carry fifty (50) pounds

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- Valid driver's license
- Preference will be given to candidates that have received their pre-exposure rabies vaccine series and have a protective rabies titre

If you are interested in this opportunity and have the above qualifications, please forward your resume with a covering letter by **Wednesday, April 1, 2020**. Please indicate if you have a protective rabies titre. Forward covering letter and resume to:

Lisa Veit

Associate Director

Email: careers@guelphhumane.ca

(please include position title in the subject line)

We thank all applicants for your interest in the Guelph Humane Society; however only those selected for an interview will be contacted.

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