



GUELPH
HUMANE SOCIETY

HOPE.
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COMPASSION.

EMPLOYMENT OPPORTUNITY – WILDLIFE CARE ATTENDANT – SUMMER POSITION

ORGANIZATION: The Guelph Humane Society advocates for all animals, and in particular those animals whose lives we can influence, through care, education, community support, protection, and leadership. Founded in 1893, the Guelph Humane Society provides care and shelter for approximately 3,000 homeless, stray, injured and abused animals each year. GHS is a registered charitable, non-profit organization that does not receive government funding. Visit www.guelphhumane.ca to discover more.

TITLE: Wildlife Care Attendant

LOCATION: 500 Wellington Street West, Guelph, ON

HOURS OF WORK: Full-time Contract (May to August 2019); 40 hours/week; will include weekdays, evenings, Saturdays, Sundays, and statutory holidays

JOB SUMMARY: Under the direction of the Senior Lead Animal Protection Officer, the successful candidate will be responsible for a wide range of day-to-day tasks related to the short-term general/medical care of injured, sick and orphaned wildlife that are awaiting transport to a licensed wildlife rehabilitator, including humane handling, sanitation, medical treatment and monitoring. In addition, the candidate will provide advice and support to phone inquiries about wildlife, and will assist with wildlife rescue. Candidate will be responsible for greeting clients, providing exceptional customer service, having excellent communication and organizational skills, and demonstrating a positive attitude at all times.

KEY ACCOUNTABILITIES:

- Provide short term care and feeding to sick, injured, and orphaned wildlife
- Administer fluid therapy, pain medication, and other treatments as required, to sick, injured, and orphaned wildlife
- Monitor the health, behaviour and well-being of multiple animals at one time and effectively communicate the condition to other team members
- Organize and keep the wildlife care areas clean, organized and running efficiently
- Ensure proper sanitation and general cleaning, including laundry duties and disinfecting of premises and equipment, in accordance with GHS policies and protocols
- Handle/restrain animals safely and respectfully, in a manner that minimizes stress and uses modern, commonly accepted practices
- Provide support and advice to wildlife-related inquiries, including conflicts with wildlife and concerns about potentially sick, injured, and orphaned wildlife.
- Assist Animal Protection Team with field rescue of sick, injured, and orphaned wildlife
- Liaise with licensed wildlife rehabilitators, building relationships with existing partners and expanding to others

P.O. Box 684, 500 Wellington Street West, Guelph ON N1H 6L3 | 519.824.3091 | guelphhumane.ca

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- Coordinate volunteer drivers to assist with the transport of sick, injured, and orphaned wildlife to licensed wildlife rehabilitators
- Liaise with veterinary partners, and assist with transport, when humane euthanasia of wildlife is necessary
- Engage in program promotion to build awareness of our work with wildlife to ensure future sustainability
- Assist in reporting requirements for grant funding agency as well as provide regular communication and updates
- Maintain a high level of communication with all other staff and volunteers
- Ensure that the public receive professional, prompt and friendly service
- Treat other staff, volunteers and members of the public with courtesy and respect
- Complete other duties as assigned

KEY QUALIFICATIONS:

- Currently enrolled in or recently graduated from post-secondary degree in a related field
- Experience (volunteer or employment) in wildlife rehabilitation, care, and treatment
- Knowledge of native species of wildlife and their biology and life stages
- Ability to safely and properly handle and restrain wildlife
- Demonstrated excellence in customer service, with the ability to handle high stress situations
- Physically fit with the ability to stand for long periods of time and comfortably lift and carry fifty (50) pounds
- Excellent communication skills, both written and oral, with superior organizational skills
- Ability to maintain professional composure and multitask in a high-paced, reactive environment
- Valid driver's license
- Preference will be given to candidates that have received their pre-exposure rabies vaccine series and have a protective rabies titre

If you are interested in this opportunity and have the above qualifications, please forward your resume with a covering letter by **Monday, April 29, 2019**. Please indicate if you have a protective rabies titre. Forward covering letter and resume to:

Lisa Veit

Associate Director

Email: lveit@guelphhumane.ca

(please include position title in the subject line)

We thank all applicants for your interest in the Guelph Humane Society; however only those selected for an interview will be contacted.

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